



JOB POSTING

Job Title	Senior Caseworker	Status	Full-Time
Program	Marigold House	Start Date	
Location	Brampton	Hourly Rate	\$29.95 - \$31.78
Hours	40 Hours weekly	Posting #	26-024-MARG
Schedule	Monday-Friday Rotating Shifts	Closing Date	Open Until Filled

EFry Hope and Help provides trauma-informed, inclusive and gender-responsive programs and services to support women and girls at risk or involved in the legal system in building stable lives.

We are recruiting a full-time Senior Caseworker for Marigold House. The Senior Worker assists clients to identify, understand, and overcome personal problems and achieve personal objectives. On both an individual and group basis, the Senior Worker enhances and rehabilitates the quality of life for clients by ensuring that their physical, social, educational, medical, etc. needs are met.

Reporting to the Program Supervisor, the Senior Caseworker must be available to work on a rotating shift schedule with varying shifts. The successful incumbent will assist in developing the program and supervising the staff team.

KEY RESPONSIBILITIES:

1. Interviews clients to prepare case histories and background information.
2. Schedules and provide functional supervision of residence staff and monitor daily residence operations. Assists in the recruitment, selection and orientation of staff and provides guidance to staff on policies, procedures, techniques or other matters arising in the residence.
3. Provides monitoring of the building and residents to ensure the safety of the program, staff, and clients. Recognizes potential crisis situations, analyzes the situation accurately, develops strategies to deal with the situation, and informs the supervisor when such incidents arise.
4. Provides basic life skills and behavior management training for clients. Facilitates physical, recreational, social and educational activities. Provides clients with a positive role model. Plans, prepares and conducts weekly house meetings, one-to-one supervision and support meetings with residents to assist clients in determining goals and attaining them.
5. Provides emotional support and feedback to clients, supports their movement towards reduced marginalization and integration into the community, and planning for their lives after program involvement.
6. Maintains necessary client and program reports and statistics. Ensures that all required documentation is accurate and complete.
7. Identifies social, recreational and educational services in the community that will meet the clients' needs. Maintains liaison with other agencies, professionals, government officials and the community.
8. Monitors the operations of the residence including quality control concerning cleaning equipment, indoor and outdoor maintenance, inventory and food services.
9. Input into meal schedule and preparation, including food inventory. Participates in housekeeping tasks
10. Maintains a thorough knowledge of community resources that will meet resident's needs. Provides liaison, education and advocacy for community agencies, other professionals and neighbors on issues concerning the residents.
11. Performs other related duties as required.

QUALIFICATIONS

- A diploma in a related field or the equivalent combination education and experience totaling 4 years is required for the position.
- Previous two years' experience in a similar environment is required. Previous direct program delivery experience in the community social services sector with a demonstrated working knowledge of issues related to incarceration, parole, institutionalization, mental health, drug and alcohol abuse.
- Knowledge of legislation policies and procedures pertaining to areas such as Provincial and Federal Parole, the Correction Services of Canada, Ontario Corrections, Income Assistance, and the Landlord Tenants Act.

MANDATORY JOB REQUIREMENTS:

- Satisfactory Criminal Record Review (**Vulnerable Sector Check**)
- Standard First Aid / CPR certification
- Evidence of a Tuberculosis Test in compliance with the TB Control Program
- Ability to lift 30 pounds
- Doctors note of fitness to perform the duties of the job
- Valid Ontario driver's license, with satisfactory driving record (Preferred)

EFry Hope and Healing for Women is an equal opportunity employer and is committed to building a diverse workforce representative of those we serve. We strongly encourage applicants that represent those we serve and welcome applicants with non-traditional educational backgrounds and field experience. We are committed to a selection process and work environment that is inclusive and barrier-free. We encourage applicants to self-identify if they wish to do so.

To apply, please send your cover letter and resume to careers@efryhope.com with the position you are applying for as the subject line. This position is for an existing vacancy. The use of AI would not be used in screening applications.

We thank all applicants for their interest in this opportunity; however, only those selected for an interview will be contacted.