



JOB POSTING

Job Title	Community Re-entry Caseworker	Status	Part Time
Program	Marjorie’s Place	Start Date	
Location	Brampton	Hourly Rate	\$25.21 – \$26.75
Hours	16 hours/week	Posting #	
Schedule	Rotating Shifts	Closing Date	Open Until Filled

EFry Hope and Help provides trauma-informed, inclusive and gender-responsive programs and services to support women and girls at risk or involved in the legal system in building stable lives

We are recruiting a **Community Re-entry Caseworker – Marjorie’s Place**. The Community Re-entry Caseworker reporting to the Program Supervisor, assists clients to identify, understand, and overcome personal problems and achieve personal objectives. On both an individual and group basis, the caseworker enhances and rehabilitates the quality of life for clients by ensuring that their physical, social, educational, medical, etc. needs are met.

KEY RESPONSIBILITIES:

- Interviews clients to prepare case histories and background information for which confidentiality is required. A thorough understanding of issues pertaining to youth.
- Provides direct services to clients in accordance with the Ministry of Children, Community and Social Services.
- Provides monitoring of the residence and residents to ensure the safety of the program, staff, and clients.
- Recognizes potential crisis situations, analyzes the situation accurately, develops strategies to deal with the situation, and informs the supervisor when such incidents arise.
- Provides basic life skills and behavior management training to clients. Facilitates physical, recreational, social and educational activities. Provides clients with a positive role model.
- Plans, prepares and conducts weekly house meetings, one-to-one supervision and support meetings with residents to assist clients in determining goals and attaining them.
- Provides emotional support and feedback to residents. Supports clients toward integration and normal functioning in the community.
- Maintains necessary client and program reports and statistics. Ensures that all required documentation is accurate and complete.
- Identifies social, recreational and educational services in the community that will meet the clients’ needs. Maintains liaison with other agencies, professionals, government officials and the community.
- Monitors the operations of the residence including quality control concerning cleaning equipment, indoor and outdoor maintenance, inventory and food services.
- Performs light housekeeping duties and input into meal schedule. May be involved in meal preparation and maintaining the food inventory.

- Maintains a thorough knowledge of community resources that will meet residents' needs. Provides liaison, education and advocacy for community agencies, other professionals and neighbors on issues concerning the residents.
- Performs other related duties as required.

QUALIFICATIONS:

- Two-year post-secondary education, in a related human/social service field or the equivalent combination of education and experience is required for this position.
- Two years' previous direct program delivery experience in the community social services sector with demonstrated working knowledge of a specific community-based program and related provincial and community support is required.
- Knowledge of legislation policies and procedures pertaining to areas such as Provincial and Federal Parole, the Correction Services of Canada, Ontario Corrections, Income Assistance, and the Landlord Tenants Act.

MANDATORY JOB REQUIREMENTS:

- Standard First Aid / CPR certification.
- Evidence of Immunization Record (Yellow Card)
- Evidence of a Tuberculosis Test and compliance with the TB Control Program.
- Satisfactory Criminal Record Review (Vulnerable Sector Check).
- Ability to lift 30 pounds.
- Doctors note of fitness to perform the duties of the job.
- Valid Ontario driver's license, with satisfactory driving record (Preferred)

EFry Hope and Help for Women is an equal opportunity employer and is committed to building a diverse workforce representative of those we serve. We strongly encourage applicants that represent those we serve and welcome applicants with non-traditional educational backgrounds and field experience. We are committed to a selection process and work environment that is inclusive and barrier-free. We encourage applicants to self-identify if they wish to do so.

To apply, please send your cover letter and resume to careers@efryhope.com with the job title as the subject line. This position is for an existing vacancy. AI would not be used in screening applications.

We thank all applicants for their interest in this opportunity; however, only those selected for an interview will be contacted.